List any ways you can think of to reduce data entry errors:

* Validation
* Dropdown selection menus – providing pre-written, valid values to choose from
* Mandatory fields – making some fields required to be filled out
* Error messaging – provide immediate feedback if the user inputs invalid data
* Double-Entry System – require users to enter data twice to make sure it is correct (e.g., for email, phone number, password reset)

What are infographics?

Infographics are visual representations of data/information to make them easier to understand for humans

What benefit can you get using infographics?

* Simplifies complex information
* Saves time